

STANDING RULES

Knights of Columbus

SAINT DON BOSCO

COUNCIL NO. 8146

CALGARY, AB

Last Revised April 11, 2018

STANDING RULES

ARTICLE I

Section 1. Adopted April 11, 2018, referring to Council Bylaw ARTICLE VII, Section 5;

- That the St. Don Bosco Council 8146 shall also include the Council Chaplain as a member of the Relief Committee,
- that the Committee's judgement must be a unanimous vote of support in order to disburse any funds,
- that the term "brother" as referenced in the bylaw shall be defined as a parishioner of St. Peter's Roman Catholic Church,
- that use of the Council Relief Fund should normally be a result of a referral from the Council Chaplain,
- that this relief fund may be replenished as necessary at a general meeting of the council that may require a Notice Of Motion as per the bylaw if the amount to replenish exceeds \$500.

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FAQ's

Follows are a number of administrative FAQ's that should help facilitate understanding "**How we do things as Knights**"

Who makes decisions?

- From Robert's Rules of Order:
 - Someone has to facilitate discussion or direct the discussion and keep order – this is the role of the Grand Knight.
 - All members of the group have the right to bring up ideas, discuss them, and come to a decision.
 - Members should come to an agreement about what to do.
 - Members should understand that the majority rules, but the rights of the minority are always protected by assuring them the right to speak and to vote.

What is needed to make a decision?

- The Council is based on the democratic model, which follows the principle of one person, one vote. Decisions are made at council meetings by all council members who are in attendance via a vote as described in Roberts Rules of Order.

How does one seek to change a decision?

- Normally, once a decision is made, whomever in charge of the task or event works towards achieving the goal along the lines of the decision as determined by council. The person in charge can decide, for example, the menu of an event. Any decision that has a significant material impact must be brought to Council for review, either at a general or special council meeting. Material decisions include, but are not limited to, an increase in the anticipated budget, venue changes, contractual issues, or event date changes.
- Rules on convening special meetings are detailed in Council Bylaw Article IV, Section 4. Note that some business cannot be conducted at special meetings and that members can discuss only the business that was stated in the notice given for the special meeting. If some emergency business is transacted for which no notice was given, the Council must ratify that business at the next regular meeting.

What is the role of the Executive Committee? What is their decision-making authority?

- The executive committee exists to help streamline general council meetings by, for example, helping to design the agenda, review matters of import and to bring recommendations to Council. The Executive Committee (and all other committees) acts under the direction of the Council and has no direct decision-making authority.

Who makes up the Executive Committee?

- The elected officers and appointed committee chairmen shall make up the Executive Committee.

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What is the role of the Grand Knight? The Deputy Grand Knight?

The role of the Grand Knight is that of facilitator and is the public voice of Council and is similar to that of a chair of an organization. The role is defined in the Knights of Columbus Constitution and Laws Chapter XV, Section 135. The role of Deputy Grand Knight is defined in the Knights of Columbus Constitution and Laws Chapter XV, Section 136. Other officer roles are similarly defined in the same chapter.